

C-O-N-F-I-D-E-N-T-I-A-L

CODIB-SCC-M-2
11 January 1961

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Subcommittee on Classification

Minutes of Second Meeting, 4 January 1961

Members Present:

ARMY - Maj. Sarah Sanders
NAVY - Mrs. K. C. Young
AIR - Mr. Charles Stein
NSA -

CIA -

Others Present:

ARMY - Lt. Col. James Cunningham
NAVY - Lt. (jg) T. B. Ambrose, USNR
CIA -

1. The minutes of 14 October 1960 were approved as written.
2. The Chairman announced that the first page of the Introduction to the revised Intelligence Subject Code was rewritten as directed by CODIB (CODIB-M-26, dated 22 December 1960, paragraph 4), to delete references to NSA. Each member of the Subcommittee will be sent one revised page for his copy of the ISC. All code books in stock in CIA will have this one page replaced.
3. The Air Force and CIA lists of proposed changes to the Intelligence Subject Code were passed out to the members and discussed in detail for the edification of all members. The members agreed to study the lists and notify the Chairman by Friday 6 January if there were any objections.

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4. Proposed changes in the area code will be circulated to the members at an early date for review and concurrence.

5.



6. Major Sanders reported she had not completed her survey of indexing finished intelligence among the USIB agencies but would submit a draft report to the Committee later.
7. A round table discussion was held on the subject of dissemination of information reports based on the ISC. Mr. Stein summarized AFCIN experience and indicated the ISC has been used successfully in mechanically determining the dissemination of intelligence information reports. However, he suggested that several factors must be considered before going into an "automatic" system. Some of these are capacity of the machine's memory, over dissemination due to lack of specificity in coding requirements, and delay in distribution because documents must be coded first and then machine processed.

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Secretary.

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